

## Business Analysis Foundations (2 Days)

The role of the business analyst has evolved into that of a business liaison between the non-technical user community and the technical solution providers. This course provides proactive, introductory coverage of the knowledge and skills essential to business analysts today and the foreseeable future.

Participants will gain a fundamental understanding of business analysis, elicitation techniques, communications and business modeling skills.

**Prerequisites:** None

**PMI® PDU credits:** 16

**IIBA® CDU credits:** 16

**Course level:** Novice

### Who should attend:

- New business analysts or those that are preparing to become a business analyst.
- Business customers, users, project managers, systems architects and developers that are responsible for understanding business needs and would like to upgrade their business analysis skills.

### Key Learning Points:

#### 1. Understand the Fundamentals of Business Analysis

- a. The Business Analyst role
- b. Best practices described in the *A Guide to the Business Analysis Body of Knowledge* (BABOK®)
- c. Understanding processes, projects, the Solution Development Life Cycle (SDLC), and the requirements' model
- d. Discuss how requirements errors impact project success and failure
- e. Communications for the Business Analyst

#### 2. Learn Key Elements to a Solution Development Life Cycle

- a. Defining the project's goal, scope and real business need
- b. Identify Project Stakeholders, constraints, and benefits
- c. Documenting the requirements in the initiation phase

#### 3. Eliciting Functional and Non-functional Requirements

- a. Challenges with requirements elicitation
- b. Techniques for eliciting customer requirements
- c. Modeling processes, analyzing gaps, and generating questions
- d. Analyzing and reviewing documents and artifacts

#### 4. Requirements Verification and Validation Techniques